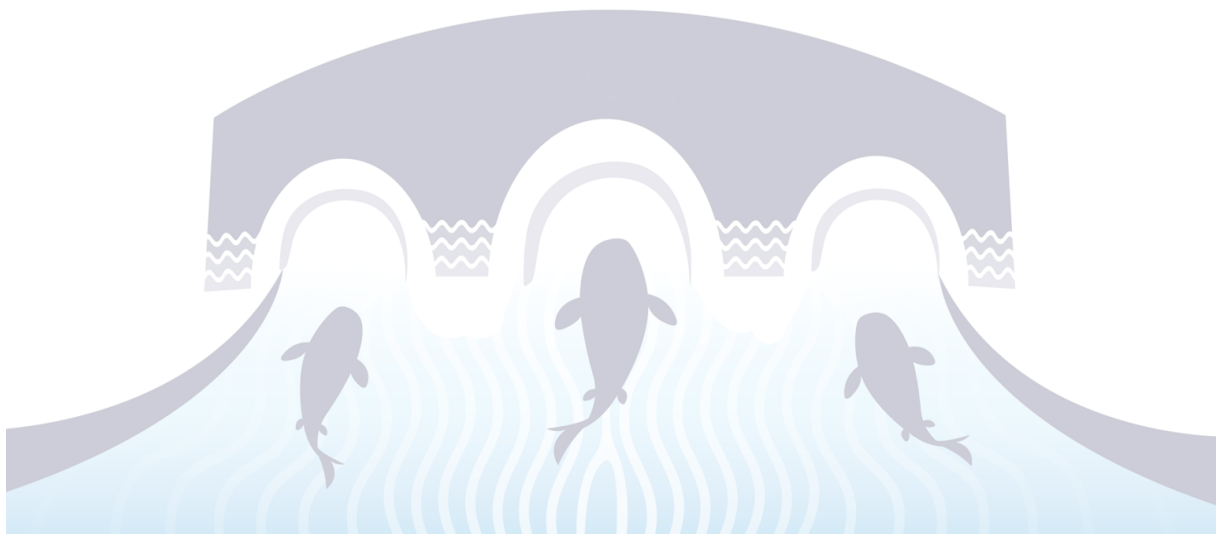




National Barrier Mitigation Programme

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Business Case – Preliminary/Developed/Final



Document Verification Sheet

Project Title: Click or tap here to enter text.

Document Title: Business Case – Preliminary/Developed/Final

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Revision	Date	Description			
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1 Project Details

1.1 General

Business Case	Preliminary / Final
Project Title	
Project Number	
Project Sponsor	Inland Fisheries Ireland
Approval Body	DHLGH Funding Agency, DCEE Sanctioning Authority
Project Lead	
Overall Project Capital Estimate	€

1.2 Approval

Signature	
Name	
Position	
Date	
Details of Works to be undertaken	
Approved Budget	€

2 Background to the Project

2.1 Project Background

Summarise the background to the project; the purpose of the business case; and the nature of expenditure for which approval is being sought (i.e. consultants, contractors)

Total Budget Request (Euros) €

2.2 Objectives

What are the objectives of the proposal?

2.3 Constraints

What are the constraints of the proposal? (i.e. these are externally imposed and are usually a set of parameters within which the project must be delivered. This may include, but not be limited to affordability, spatial, legislative, timing, legal constraints).

3 Strategic Case

3.1 Existing Policies and Strategies

How does the project proposal link to existing Inland Fisheries Ireland policies / strategies? Which Programme for Government Outcome(s) (if applicable) does it contribute to and how?

3.2 Assessment of Need

The deficiencies (e.g. condition, compliance, utilisation, cost, and throughput); how are customers serviced / inconvenienced and the implications if the project does not proceed?

The future business needs e.g. gap analysis; need / demand for future services including demographics and alternative sources of supply?

The benefits and proposed beneficiaries (i.e. who will be better off?) along with how this will be measured (for quantified or non-quantified benefits) which will directly show the impact of the proposed project/programme

3.3 Climate and Environmental Performance

Detail all relevant climate and environmental related information. Add details of environmental and/or planning consent approach or approvals achieved.

4 Options Appraisal

4.1 Options

List of shortlisted options inline with the feasibility study and option selection phase considered, including the advantages / disadvantages of each. The shortlisted **options** should include:

- The 'Status Quo' (i.e. Business as Usual / the baseline from which improvement will be measured).
- The 'Do Minimum' option (a realistic option that meets core requirements).
- A range of other options which are capable of delivering the objectives (either partially or fully).

Conclusions should be drawn on the different options including their ability to meet objectives.

No	Description	Advantages	Disadvantages	Meets Objectives?
1				
2				
3				
4				

4.2 Shortlisting of Option(s) to be considered

List the option or options to be considered in the next stage of the project?

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4.3 Monetary Cost Assumptions

Appraisers should:

- Detail the assumptions and sources utilised in producing the costs and benefits associated with each option considered.
- Cost each of the shortlisted options from Section 4.2. A total capital cost should be both realistic and prudent.

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4.4 Capital Expenditure

Option	Capital Costs Incurred to date (€)	Additional Required Capital Cost (€)	Optimism Bias at X0% (€)	Estimated Total Project Costs (€)
1				
2				
3				
4				

4.5 Benefits

Summarise the benefits that will be delivered as part of the investment including:

- Benefits by option (e.g. type of benefit, who will benefit, how the benefit will be measured? e.g. cash / non cash or quantitative / qualitative – i.e. non-monetary benefits).

Option	Benefit Type	Impact on Option
1		
2		
3		
4		

4.6 Risks

Detail the principal risks associated with each of the shortlisted options using Table below. This should include:

- Differing types of risks (e.g. business, service and external risks) and their mitigations for managing the risk.
- An overall risk rating for each option should be provided inline with IFI risk policy).

Risk Description	Impact (1-5) & likelihood (1-5) of Risk (1-25)				State how the options compare and identify relevant risk management / mitigation measures.
	Option 1	Option 2	Option 3	Option 4	
Overall Risk Tolerances Within / Exceeds					

4.7 Recommendation / Preferred Option

Select the recommended / preferred option for delivery. This should detail the Selection Decision – i.e. why has this option been selected from the shortlist of options developed (e.g. costs / benefits / risks / objectives / compliance / legal / ethical considerations may assist in explaining the decision).

5 Management Arrangements

5.1 Project Governance and Assurance

Detail proposed project governance and management arrangement

5.2 Proposed Procurement Approach

Detail the approach and options to procurement (Include Design & Construction Stages).